

BROADSPECTRUM

Master Staff Tracker

As at 26 April 2017

Verbal Counselling
Warning
Final Warning
Termination
PIP
Formal Meeting
Note



NAME	AREA	DATE	TYPE OF FEEDBACK	CONDUCTED BY	REASON	REPORTING CATEGORY	EMPLOYEE RESPONSE	OUTCOME REQUIRED	ACTION IF NO IMPROVEMENT
[REDACTED]	P&A	3/10/15	note	[REDACTED]	[REDACTED] asked to speak with me regarding a staff member.	n.a.	[REDACTED] said that he had been in a meeting with the WSM yesterday and that the contents of the meeting were very disturbing. [REDACTED] raised concerns about [REDACTED] stating that she often steals from the workplace and reeks of marijuana when she arrives to work. I instructed [REDACTED] to document these things as we cannot follow up without any evidence.	Nil.	Nil.