

# Message for staff: downgrading of Incident Reports by Wilsons

[REDACTED]

Tue 6/9/2015 6:22 PM

Inbox

To: [REDACTED]

Cc: [REDACTED]

Hi All,

In recent months Wilsons have been downgrading SCA Incident Reports when they are submitted to them at Command. They are usually downgraded without any clear justification.

In a meeting with Wilsons yesterday, it was agreed that Wilsons **will not** downgrade incident risk ratings when SCA submit them to Command. They may discuss with you differences in the interpretation of the incident, but they will not actually change the risk rating.

If Wilsons believe an incident should be downgraded, this will occur during the Incident Management Group (IMG) meeting which is held every weekday - SCA's Operations Manager attends this.

Please advise me or [REDACTED] if you continue to have IRs downgraded, or if you feel pressure to downgrade an incident.

Thanks,  
[REDACTED]

[REDACTED]

Program Quality Manager, Nauru | Save the Children Australia

Email: [REDACTED]

Phone: [REDACTED]