

NRPC

Incident or Information Report

(Admin Use Only)

WORS Ref:

Control Ref: 260610

Related IR Ref: 260609/05

Other Ref:

SCA15.0415



Report Completed By:		Print: [REDACTED]	Sign: [REDACTED]	Time: 1845	Date: 26/06/2015
Incident Date:	26 June 2015	Service Provider:		Save the Children Australia	
Incident Time:	1815	Risk Rating: (Please Circle >>)		Information	Minor
Incident Type:	Self Harm	Minor Involved:		Yes/No	Critical
Stakeholder Involved:	Yes/No	Minor Involved:		Yes/No	
Primary Location:	RPC 1 School				
Location Description:	Room [REDACTED]				
Team Leader Reviewed:	Print: [REDACTED]	Sign: [REDACTED]	Time: 1855	Date: 26/06/15	
Supervisor Reviewed:	Print: [REDACTED]	Sign: [REDACTED]	Time: 1903	Date: 26/6/15	
Control Reviewed:	Print: [REDACTED]	Sign: [REDACTED]	Time: 1907	Date: 26/6/15	
<p>Ensure Report includes: Who: Who was involved What: What happened Why: Why did it happen When: When did it happen How: How did it happen Actions: Actions you undertook Resolutions: What did you do to resolve the incident Notifications: Who did you notify about the incident</p> <p>[REDACTED] (SCA Teacher) was supervising three students in Room [REDACTED] of the RPC1 School, and was sitting on the floor playing cards with [REDACTED]. [REDACTED] walked into the classroom and reached up and took down a bottle of cleaning fluid from the top of a cupboard where it had been stored. [REDACTED] stood up and asked [REDACTED] to give her the bottle, but he took the top off and ran out of the classroom. As he ran he attempted to drink the liquid. [REDACTED] ran after him and knocked the bottle from his hands. Most of the cleaning fluid ended up on the ground and the front of [REDACTED]'s shirt, however he did ingest up to a cup of the liquid. [REDACTED] (Education Manager) immediately took [REDACTED] aside to attend to his immediate needs, and CSO [REDACTED] who was present contacted IHMS. [REDACTED] went into the classroom and did a sweep for any other potentially harmful items including chemicals and sharp objects.</p>					
Action Taken:	<ol style="list-style-type: none"> 1. Informed Control at time of incident as they were present. 2. Informed Education Manager, Operations Manager, and Welfare Manager at time of incident as they were present 3. Follow up call made to Control at 1845 4. IHMS attended the school and spoke with [REDACTED] 5. Welfare manager arranged for parents to be transported to RPC 1 School. 				
Persons Involved					
Name:	Service Provider/Asylum Seeker ID		Involvement (POI, Victim, Witness)		
[REDACTED]	[REDACTED]		Witness		
[REDACTED]	[REDACTED]		Witness		
[REDACTED]	[REDACTED]		POI		
[REDACTED]	[REDACTED]		Witness		
[REDACTED]	[REDACTED]		Witness		

ENTERED

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NOTE: Threat self-harm & Assault Incidents involving minors (under 18) is classified as a Major Incident.
Actual self-harm Incidents involving minors (under 18) is classified as a Critical Incident.